

Sea Pines CSA September 19, 2023, Board of Directors Meeting Recap

At the Sea Pines CSA Board of Directors meeting held on Tuesday, September 19, 2023, the Board received updates from Sea Pines CSA Board Chair, David Ellis; Sea Pines CSA President, Sam Bennett; Sea Pines CSA Management, and a Financial Update.

Sea Pines CSA Board of Directors Meeting Video Available

[Click here](#) to view the full live-streamed Board Meeting or click the links below to be taken directly to that portion of the meeting.

Timestamps of Board Meeting:

- [Call to Reconvene, 10:00 a.m.](#)
- [Ratify Approval – Sea Pines CSA Board of Directors Meeting Minutes](#)
- [Chair Remarks](#)
- [President Remarks](#)
- [Management Reports](#)
- [Financial Report](#)
- [New Business](#)
- [Q & A Session](#)
- [Adjournment](#)

The Sea Pines CSA Board of Directors Approved the Following Resolutions:

- Resolution for 3a. **Approval – Sea Pines CSA Board of Directors Call to Executive Session:**
“**RESOLVED**, Sea Pines Community Services Associates, Inc., Board of Directors, approves call to Executive Session”.
- Resolution for 5. **Ratify Approval – Sea Pines CSA Board of Directors Meeting Minutes, May 16, 2023; Sea Pines CSA Annual Membership Meeting Minutes, May 2, 2023; Sea Pines CSA Board of Directors Special Meeting Minutes, August 15, 2023:**
“**RESOLVED**, Sea Pines Community Services Associates, Inc., Board of Directors, ratifies approval of the [Sea Pines CSA Board of Director Meeting Minutes, May 16, 2023](#); Sea Pines CSA Annual Membership Meeting Minutes, May 2, 2023; [Sea Pines CSA Board of Director Special Meeting Minutes, August 15, 2023](#), as finalized by email”.
- Resolution for 9a. **Acceptance – Financial Statements, YTD/August 31, 2023** “**RESOLVED**, Sea Pines Community Services Associates, Inc., Board of Directors, as

recommended by the Finance Committee, accepts [financial statements, YTD/August 31, 2023](#), as presented”.

- Resolution for 9b. **Approval – Amendment, Finance Policy, September 19, 2023**
“**RESOLVED**, Sea Pines Community Services Associates, Inc., Board of Directors, as recommended by the Finance Committee, approved amendment to the Finance Policy, July 18, 2023, to reflect “purchases under \$20,000 and with a useful life of under three years, will be expensed, not capitalized”, as presented”.
- Resolution for 9c. **Approval – Budget Adjustments**
“**RESOLVED**, Sea Pines Community Services Associates, Inc., Board of Directors, as recommended by the Finance Committee, approved recommendation that the President/COO and Vice President/CFO, be given the authority to make adjustments to the budget, of up to \$50,000. The amount cannot exceed \$200,000, between Finance Committee Meetings and each adjustment would be reported at the subsequent meeting”.
- Resolution for 11c. **Approval – Sea Pines CSA Board of Directors/Committee Meeting Schedule, 2024**
“**RESOLVED**, Sea Pines Community Services Associates, Inc., Board of Directors, approves the Sea Pines CSA Board of Director/Committee Meeting Schedule, 2024, as presented”.
- Resolution for 11d. **Approval – Appointment, Greenwood Drive Task Force** “**RESOLVED**, Sea Pines Community Services Associates, Inc., Board of Directors, as recommended by the Executive Committee, approved appointment of the Sea Pines CSA Board of Directors Greenwood Drive Task Force Roster: Co-Chairs: Cliff McMackin, Tom Sharp; Members: Cary Corbitt, Bill Johnson, Jim Kaskie, Lee Ann Leahy, Don Sigmon; Ex-Officio: Chair Ellis, Sam Bennett, Joe Count, Victoria Shanahan, as presented”.
- Resolution for 11e. **Ratify Approval – Encroachment Agreement, 76 Baynard Cove Road, Lot 46 Baynard Cove**
“**RESOLVED**, Sea Pines Community Services Associates, Inc., Board of Directors, ratifies the vote on the approval of the encroachment agreement, 76 Baynard Cove Road, Lot 46 Baynard Cove, as evidenced by as-built survey, Coastal Surveying Co., Inc., Michael R. Dunigan, Professional Land Surveyor, October 26, 2022, onto CSA open space, as finalized by email”.
- Resolution for 11f. **Ratify Approval – Encroachment Agreement, 70 Baynard Cove Road, Lot 43**
“**RESOLVED**, Community Services Associates, Inc., Board of Directors, ratifies the vote on the approval of the encroachment agreement, 70 Baynard Cove Road, Lot 43, as evidenced by as-built survey, Coastal Surveying Co., Inc., Terry G. Hatchell, Registered Land Surveyor, August 2, 2023, onto CSA open space, as finalized by email”.