



**Sea Pines Community Services Associates, Inc. (CSA)**  
**Board of Directors Meeting**  
Videoconference  
Tuesday, March 21, 2023, 9:30 a.m.

**Agenda**

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|---|-----------------|
| 1. <u>Call to Order</u>   | Ellis           |
| 2. <u>Establishment of Quorum</u>   | Corbitt         |
| 3. <u>Call to Executive Session</u>   | Ellis           |
| a. Approval – Board of Directors Call to Executive Session *                                      |                 |
| b. Contracts, Legal, Personnel Matters  |                 |
| 4. <u>Call to Reconvene, 10:00 a.m.</u>   | Ellis           |
| a. Approval - Possible Actions Related to Executive Session *                                     |                 |
| 5. <u>Ratify Approval – Sea Pines CSA Board of Directors Meeting Minutes, February 21, 2023 *</u> | Corbitt         |
| 6. <u>Chair Remarks</u>   | Ellis           |
| 7. <u>President Remarks</u>   | Bennett         |
| 8. <u>Management Reports</u>  |                 |
| a. Community Infrastructure   | Fredericks      |
| b. Community Maintenance & Standards  | Mayse           |
| c. Communications, Governance & Planning  | Sutcliffe-Jones |
| d. Finance and Administration   | Shanahan        |
| e. Operations and Special Projects  | Henderson       |
| f. Safety, Security and Transportation  | Bennett         |
| 9. <u>Financial Report</u>  |                 |
| a. Discussion – Financial Statements, YTD/December 31, 2022                                       | Shanahan        |
| b. Approval – Amendment, Budget, 2023 *   | Shanahan        |
| 10. <u>Unfinished Business</u>  |                 |
| a. Ratify Approval – Sea Pines CSA Annual Meeting, Date of Record, 2023 *                         | Ellis           |
| b. Approval – Sea Pines CSA Board of Directors Committee Membership Rosters, 2023 *               | Ellis           |
| c. Approval – Sea Pines CSA Board of Directors Committee Charters, 2023 *                         | Ellis           |

11. New Business

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|---|-------|
| a. Approval – Appointment, Sea Pines CSA Nominating Committee,<br>Class “A”, 2023 * | Ellis |
| b. Approval – Appointment, Sea Pines CSA Nominating Committee,<br>Class “B”, 2023 * | Ellis |
| c. Ratify Approval – Encroachment Agreement, Beach Lagoon, Lot 0 *                  | Ellis |

12. Adjournment

Ellis

Q & A Session

\* Denotes Action Item