



Sea Pines Community Services Associates, Inc. (SPCSA)
Board of Directors Meeting
Videoconference
Tuesday, March 19, 2024, 9:30 a.m.

Agenda

- | | |
|---|----------------|
| 1. <u>Call to Order</u> | Ellis |
| 2. <u>Establishment of Quorum</u> | Corbitt |
| 3. <u>Call to Executive Session</u> | Ellis |
| a. Approval – Board of Directors Call to Executive Session * | |
| b. Contracts, Legal, Personnel Matters | |
| 4. <u>Call to Reconvene, 10:00 a.m.</u> | Ellis |
| a. Approval - Possible Actions Related to Executive Session * | |
| 5. <u>Ratify Approval – SPCSA Board of Directors Meeting Minutes, February 13, 2024 *</u> | Corbitt |
| 6. <u>Chair Remarks</u> | Ellis |
| 7. <u>President Remarks</u> | Bennett |
| 8. <u>Management Reports</u> | |
| a. Communications | Fera |
| b. Community Infrastructure | Fredericks |
| c. Community Maintenance | Mayse |
| d. Finance and Administration | Shanahan |
| e. Operations and Special Projects | Henderson |
| f. Safety, Security and Transportation | Count |
| 9. <u>Task Force Report – Greenwood Drive</u> | McMackin/Sharp |
| 10. <u>Financial Report</u> | |
| a. Approval – Amendment, SPCSA Budget, 2024* | Shanahan |
| 11. <u>Unfinished Business</u> | Ellis |
| 12. <u>New Business</u> | |
| a. Approval – Appointment, SPCSA Nominating Committee Members, Classes “A and B”, 2024 * | Ellis |

13. Adjournment

Q & A Session

* Denotes Action Item



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Resolutions

- Resolution for 3a. **Approval – SPCSA Board of Directors Call to Executive Session:**
“**RESOLVED**, Sea Pines Community Services Associates, Inc., Board of Directors, approves call to Executive Session”.
- Resolution for 5. **Ratify Approval – SPCSA Board of Directors Meeting Minutes, February 13, 2024:**
“**RESOLVED**, Sea Pines Community Services Associates, Inc., Board of Directors, ratifies approval of the SPCSA Board of Director Meeting Minutes, February 13, 2024, as finalized by email”.
- Resolution for 10a. **Approval - Amendment, SPCSA Budget, 2024:**
“**RESOLVED**, Sea Pines Community Services Associates, Inc., Board of Directors, as recommended by the Finance Committee, approves amendment to SPCSA Budget, 2024, to include \$155,339 of unused 2023 budgeted MR&R funds and \$262,558 of unused Critical Infrastructure funds, to roll forward into SPCSA Budget, 2024, as presented. Amendment also includes \$59,250 of Operating Funds to be used to repave the Ocean Gate and surrounding area”.
- Resolution for 12a. **Approval – Appointment, SPCSA Nominating Committee Members: Classes “A and B”, 2024:**
“**RESOLVED**, Sea Pines Community Services Associates, Inc., Board of Directors, approves appointment of SPCSA Nominating Committee Members, Class A, 2024: David Pardue, Chair; Jim Kaskie/Lee Ann Leahy, Members and Class B, 2024: Don Sigmon, Chair; Rick Ray, Member, as presented”.