

Sea Pines

COMMUNITY SERVICES ASSOCIATES

SECURITY ADMINISTRATION DEPARTMENT
OFFICE (843) 671-1343 • SECURITYADMIN@CSASEAPINES.COM • FAX (843) 671-7172
WWW.SEAPINESLIVING.COM

2024 Sea Pines CSA Annual Decal Renewal Information

(Not including property owner decals)

Online Applications Open	New Decals Required	2024 Decals Valid
Monday, Nov. 27, 2023	Monday, Jan. 29, 2024	11/27/23 – 12/31/24

➤ Apply online at www.SeaPinesLiving.com/request ⬅

PICKUP LOCATION AND OFFICE HOURS

Sea Pines Community Services Associates
175 Greenwood Drive, Hilton Head Island, SC 29928
Weekdays from 7:30am to 4:30pm. (Excluding weekends, holidays)

*The CSA office is located inside Sea Pines and a gate pass is required to pickup your decal.
Bring the pass with you to the office for a refund. Only same-day gate passes can be refunded.*

Check, cash, and major credit cards* are accepted for payment at the time of pickup.
Make checks payable to "CSA Security".

**A 2.95% convenience fee will be added to all credit card transactions.*

ANNUAL DECAL APPLICATIONS MUST BE ACCOMPANIED BY THE CURRENT VEHICLE REGISTRATION.

*Commercial companies may present a temporary vehicle registration to receive a temporary pass.
Decals will only be issued with permanent registration/license plate information.*

Employee rosters and other applicable documentation should be emailed to
SecurityAdmin@CsaSeaPines.com.

DECAL REPLACEMENTS

Replacement decals must be requested online and only for the calendar year issued. **The original decal must be removed from the vehicle (even if in pieces) and returned to obtain a replacement decal.** *Decals are not transferable.* A \$6 fee applies for any decal replacements. A new decal will need to be purchased if the original decal cannot be returned. Commercial hangtags are not replaceable even if lost or stolen.

**For complete details and pricing information, visit
www.SeaPinesLiving.com.**

*Sea Pines CSA decals and commercial hangtags are and remain the property of Community Services Associates, Inc.
Sea Pines CSA security may suspend or revoke any decal, hangtag, or pass due to the failure of the person issued
the decal, hangtag, or pass to honor or abide by Sea Pines CSA policies, procedures, rules, or regulations.*



Annual decals for commercial companies, relatives, employees, long term renters, island residents (not in Sea Pines), non-residents, etc., can be requested online at seapinesliving.com/request.

All decal applications must include a valid, permanent vehicle registration. Decals are non-transferable and must be permanently affixed to the assigned vehicle.

All requests for replacement decals during the year must be accompanied by an application, the original decal, and a \$6 fee (when applicable).

CONTACT US

175 Greenwood Drive
Hilton Head Island SC 29928

Office Hours:

Monday – Friday
7:30am to 4:30pm

Call Us:

843.671.1343

Visit Us Online:

www.SeaPinesLiving.com

Apply Online



Annual Decals & Gate Passes



*(Does not include
Sea Pines Property
Owner Decals)*

2024

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EMPLOYEE DECAL

Full-time employees of businesses located within Sea Pines. The business shall provide a list of full-time employees to Sea Pines CSA via email: securityadmin@csaseapines.com. The vehicle must be registered in South Carolina or Chatham County, Georgia and registered to the employee.
The first decal is free. Each additional decal is \$6.

ISLAND RESIDENT PREFERRED PASS (PELICAN PASS)

Documented Hilton Head Island residential property owners. Beach access is not permitted.
\$50 per vehicle. (\$25 after July 1st)

RELATIVE DECAL

Immediate family members of Sea Pines property owners (son, daughter, mother, father, grandson, granddaughter, grandfather, grandmother, sister, brother) and with written property owner approval sent to securityadmin@csaseapines.com.
\$6 (One decal per relative, per year is permitted)
Tower beach access is not permitted.

NON-RESIDENT DECAL

Residents in Beaufort and Jasper counties in South Carolina, Chatham County, Georgia, or renting on Hilton Head Island.
\$125 per vehicle. (\$63 after July 1st).

LONG TERM RENTER DECAL

Long-term renters within Sea Pines with a lease agreement lasting six months or more.
\$25 each vehicle, Limit of 4 decals. (\$13 after July 1st).

HILTON HEAD PREP DECAL

Eligible students at Hilton Head Preparatory School within Sea Pines. Access through the Ocean Gate only during school hours. **The first decal is free. Each additional decal is \$6.**

**Apply online at
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Sea Pines CSA vehicle passes are and remain the property of Community Services Associates, Inc. Sea Pines CSA may suspend or revoke any decal, hangtag, or pass due to the failure of the person issued the pass to honor or abide by Sea Pines CSA policies, procedures, rules, or regulations.

ANNUAL COMMERCIAL DECALS

Type	Fee	Fee after July 1
Standard 2 Axle Vehicle	\$250	\$125
Standard 2 Axle Vehicle with a single axle trailer or a 3 axle vehicle	\$350	\$175
Standard 2 Axle Vehicle with a dual axle trailer or a vehicle with more than 3 axles	\$450	\$225
Commercial Hangtag	\$225	
Valid only for Restaurant Delivery, Property Management, or Commercial Cleaning Companies.		

DAILY GATE PASSES*

Daily Casual Visitor	\$9
Daily Commercial Vehicle	\$15
Daily Commercial Vehicle (2 Axle Vehicle with a single axle trailer or a vehicle with 3 axles)	\$35
Daily Commercial Vehicle (2 Axle Vehicle with a dual axle trailer or a vehicle with more than 3 axles)	\$40
Commercial Vehicle with decal + Single Axle Trailer	\$4
Commercial Vehicle with decal + Dual Axle Trailer	\$6
Buses and Motor Coaches	\$30
Bike on a car (each bike)	+\$1

WEEKLY GATE PASSES*

Type	Fee
Weekly Casual Visitor	\$30
Weekly Commercial Standard 2 Axle Vehicle	\$60
Weekly Commercial Standard 2 Axle Vehicle with a single axle trailer or a 3 axle vehicle	\$140
Weekly Commercial Standard 2 Axle Vehicle with a dual axle trailer or a vehicle with more than 3 axles	\$160
Weekly Short Term Rental Pass	\$20

***Gate entry fees
are payable by cash only
at the gate, at the time of entry.**